



State of New Jersey
Department of Human Services
Children's System of Care Initiative

Volume 1 No. 2

April 2001

TO: JCAHO Accredited Residential Treatment Centers – **for action**
Health Maintenance Organizations – **for information only**

SUBJECT: 1. Health Care Financing Administration (HCFA) Common Procedure Coding System Procedure Codes (HCPCS) for Mental Health Rehabilitation Services Provided in JCAHO Accredited Facilities

2. Billing Procedures Using the HCFA 1500 Claim Form

EFFECTIVE: January 1, 2001

The Children's System of Care Initiative

The Children's System of Care Initiative (CSOCI) has been developed by the Department of Human Services to provide a comprehensive system of care to the children, adolescents and young adults of New Jersey who are in need of mental health services and related supports. The Initiative addresses the needs of children with emotional and behavioral disturbances, and their families, served by the Department of Human Services and other child-serving systems throughout the State. Reimbursement for the services provided as part of this Initiative will be processed through Unisys, the fiscal agent of the Division of Medical Assistance and Health Services (DMAHS). For additional details concerning the CSOCI, please refer to the CSOCI Newsletter, Volume 1, No. 1, dated March 2001.

Mental Health Rehabilitation Services

Mental health rehabilitation services provided to children, adolescents and young adults in certain residential settings that are currently licensed by, and under contract with, the Division of Mental Health Services (DMHS) or the Division of Youth and Family Services (DYFS), are services that are covered as part of the CSOCI. This includes services that are provided in JCAHO accredited residential treatment centers.

Children eligible for these services include:

- Children who are covered under Medicaid or NJ FamilyCare;
- Children that have been determined in clinical need of these services by the standards used in DYFS or DMHS contracts; or
- Children who have been prior authorized by DHS or any authorized and contracted agent of the Department to be in need of these services.

ACTION: For claims with dates of service on or after January 1, 2001, providers of mental health rehabilitation services provided in DYFS-contracted JCAHO accredited residential treatment centers (RTCs) are required to begin submitting claims directly to the Division of Medical Assistance and Health Services (DMAHS) through Unisys, the Division’s fiscal agent, in lieu of submitting claims to the Division of Youth and Family Services (DYFS). DYFS-contracted providers will be advised of the appropriate HCPCS procedure code(s) to use upon enrollment as a Medicaid/NJ FamilyCare fee-for-service provider. Other providers are being informed by their rate letters being sent by the Division’s Office of Reimbursement.

Currently, JCAHO accredited RTCs, including DMHS-contracted facilities, which are billing Unisys directly are using turnaround documents to seek reimbursement. **Effective for claims with dates of service on or after January 1, 2001, all providers who are currently billing using the turnaround documents are required to use the HCFA 1500 claim form and the appropriate Health Care Financing Administration (HCFA) Common Procedure Coding System (HCPCS) procedure code(s) when seeking reimbursement.**

The reimbursement amounts for therapeutic services will remain the same as those specified in the contracts that the providers have with either DYFS or DMHS.

Beginning on the date of admission, and for each subsequent whole day that a child is under the care of a JCAHO accredited RTC, the provider shall bill the appropriate HCPCS procedure code as defined below. Provider facilities must use the HCPCS codes listed below under the appropriate provider type.

<u>HCPCS CODE</u>	<u>DESCRIPTION</u>	<u>MAXIMUM FEE ALLOWANCE</u>
1. <u>JCAHO Accredited Residential Treatment Centers Licensed by DYFS</u>		
Y9948	Mental health rehabilitation services provided in JCAHO accredited RTCs licensed by the Division of Youth and Family Services.	Contract Pricing

Y9951	Therapeutic Leave – JCAHO accredited RTCs under contract with the Division of Youth and Family Services	Contract Pricing
Y9952	Hospital Leave – JCAHO accredited RTCs under contract with the Division of Youth and Family Services	Contract Pricing

2. JCAHO Accredited Residential Treatment Centers NOT Licensed by DYFS

Y9947	Mental health rehabilitation services provided in JCAHO accredited RTCs that are not covered under a contract with the Division of Youth and Family Services.	Contract Pricing
Y9949	Therapeutic Leave – JCAHO accredited RTCs not under contract with the Division of Youth and Family Services	Contract Pricing
Y9950	Hospital Leave – JCAHO accredited RTCs not under contract with the Division of Youth and Family Services	Contract Pricing

Providers shall request reimbursement for services provided on the date that the child is admitted to the facility, but shall not request reimbursement for services provided on the date that the child is discharged from the facility.

Discharged means that the child has been discharged from the facility either to another program or home on a permanent basis. Discharged does not include temporary absences from the facility due to therapeutic leave or admission to a hospital, unless the child does not return to the facility.

Therapeutic leave is defined as those instances where the resident is absent from the facility for a limited time for reasons determined to be therapeutic by the facility staff. Reasons for such absences from the facility include, but are not limited to, visits with parents, foster parents, or other caregivers, attendance at a residential camp, or residence in a temporary shelter.

Providers can bill for consecutive dates of service on the same line, but shall not include dates from more than one month. Dates of services shall not span dates that are being billed as therapeutic leave or hospital leave days; these must be indicated on separate lines.

For example:

- 01/01/01 – 01/15/01 15 days of service (child on therapeutic leave after midnight on 1/15/01)
- 01/16/01 – 01/18/01 3 days of therapeutic leave (child was absent from midnight of 1/16/01 through midnight of 1/18/01)

01/19/01 – 01/31/01 12 days of service (child returned to the facility sometime after midnight on 1/19/01)
02/01/01 – 02/05/01 5 days of service in the following month

In addition to the use of the appropriate HCPCS procedure code, providers will be required to enter the applicable diagnosis code(s) on the HCFA 1500 for each child. These codes can be found in the International Classification of Diseases, 9th Revision, Clinical Modification (ICD-9-CM). A list of the ICD-9-CM codes that are most frequently used for mental health rehabilitation services for children and adolescents is attached to this Newsletter for your reference, as well as a complete list of ICD-9-CM mental health codes that are acceptable to the system.

Billing can either be done independently by the provider or through a billing agent that the provider has contracted with. Electronic billing procedures are available. Providers who wish to bill electronically should contact Unisys for the necessary instructions.

Attached to this Newsletter is an example of the HCFA 1500 claim form and a copy of the fiscal agent billing supplement (FABS). Retain this copy of the FABS behind the yellow tab of your provider manual.

REMINDER: The current certification of need process established by the Department to certify the need for care must be received for each child admitted to the facility on a non-emergent basis.

If you have any questions regarding the billing procedures or the completion of the HCFA 1500 claim form, please call Unisys Provider Services at 1-800-776-6334.

If you have any questions regarding the Children's System of Care Initiative, please call Constance Thomas at (609) 588-2629 or visit our website at <http://www.njkidsoc.org>.

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(BLUE TAB MARKED "5")**