



State of New Jersey
Department of Human Services
Partnership for Children:
Children's System of Care Initiative

Vol. 4 No. 2

March 2004

TO: Behavioral Assistance Providers – **For Action**
Health Care Maintenance Organizations – **For Information Only**

SUBJECT: Behavioral Assistance Services

EFFECTIVE: **Immediately**, for dates of service on or after July 1, 2003

BACKGROUND: The Department of Human Services developed the Partnership for Children (PFC) to provide comprehensive mental/behavioral healthcare for children/youth and young adults. The driving principle behind the PFC is that these individuals have the best chance for success when positive ties to the family and community are strengthened and maintained. One of the primary goals of the PFC is avoiding or limiting the need for separation of the child, youth or young adult from the home and community by providing services in the community instead of placing the child in an inpatient program. The requirements pertaining specifically to Behavioral Assistance services are contained in the Rehabilitative Services Chapter (N.J.A.C. 10:77). Reimbursement for the services provided is processed through Unisys, the fiscal agent of the Division of Medical Assistance and Health Services (DMAHS).

ACTION: Effective **immediately**, for dates of service on or after July 1, 2003 providers who have enrolled as Medicaid/NJ FamilyCare fee-for-service providers of **MENTAL HEALTH REHABILITATION/BEHAVIORAL ASSISTANCE SERVICES** who have not previously been reimbursed for their services will be required to bill the Medicaid/NJ FamilyCare program directly to receive reimbursement for Medicaid/NJ FamilyCare-Plan A beneficiaries. *Providers must use the provider ID number that identifies them as a Mental Health Rehabilitation/Behavioral Assistance Provider. Claims submitted for behavioral assistance services using any other Medicaid/NJ FamilyCare provider ID number will be denied even if the number is valid for another service.*

Please refer to Partnership for Children Newsletter Vol. 4 No. 1, dated February 2004, for specific billing instructions.



James M. Davy
Commissioner

PO Box 700, Trenton, NJ 08625
(609) 292-4741

Julie Caliwan
Director

Behavioral assistance services are available to children, youth and young adults who are enrolled in Medicaid/NJ FamilyCare – Plan A. Services must have been determined clinically necessary by the Division of Mental Health Services (DMHS), the Division of Youth and Family Services (DYFS), the Division of Medical Assistance and Health Services (DMAHS), the Contracted Systems Administrator (CSA), or any contracted and authorized agent of the Department of Human Services which authorizes the clinical need for these services.

Behavioral assistance services are clinically supervised, face-to-face mental/behavioral health care services for children, youth, young adults and/or their families/caregivers in support of the child/youth or young adult. Behavioral assistance services may be provided either individually or in a small group setting. Behavioral assistance services are designed to be rehabilitative and restorative in nature, with the goal of strengthening skills in a variety of life domains. Behavioral assistance *does not* include mentoring, tutoring, companionship, or other similar services which do not require clinical supervision.

Behavioral assistance services are designed to augment, not replace, other mental/behavioral health services included in the child/youth or young adult's service plan. The service plan will be prepared by the responsible case management entity, including, but not limited to, the Care Management Organization (CMO), the CSA, Mobile Response Agencies and the County Assessment and Resource Teams. All mental/behavioral health services provided to the child must be included in the service plan and authorized by the CSA.

Attached to this Newsletter are copies of N.J.A.C. 10:49, the Medicaid Administration Manual, containing rules relevant to all Medicaid/NJ FamilyCare providers and N.J.A.C. 10:77, the Rehabilitative Services Manual. The specific rules related to Behavioral Assistance services are located in Subchapter 4 of the Rehabilitative Services Manual. Please review both manuals carefully as they contain the Medicaid/NJ FamilyCare/Partnership for Children rules that are applicable to Behavioral Assistance providers.

In addition to the two manuals described in the paragraph above, information is sent to providers through Newsletters and Alerts. **ALERTS** are sent out by the Medicaid/NJ FamilyCare programs to inform the provider community of any changes or updates to the claims processing procedures. Please note that all Alerts may not apply to all providers; consequently, you may not receive all Alerts that are issued. **NEWSLETTERS** are used by the State to notify the provider community of changes and to help providers understand new or amended policy. The two types of Newsletters that you will receive are **Medicaid Newsletters** and **Partnership for Children Newsletters**. Both are identified by volume and number and should be retained for future reference.

Please note that all Newsletters and Alerts may not apply to all providers; consequently, you may not receive all Newsletters and Alerts issued and may occasionally receive a Newsletter or Alert out of sequence. Attached to this Newsletter is a list of previous

Newsletters and Alerts that have been sent out to “All Providers,” with which providers should familiarize themselves. These Newsletters and Alerts can be downloaded free of charge from the Unisys website: www.njmmis.com or can be requested in hard copy by contacting Unisys Provider Services at 1-800-776-6334.

ATTACHMENTS:

The following documents are attached to this newsletter and together make up the main sections of your provider manual. Newsletters and Alerts received in the future should be kept with the manual for reference. The remaining section of the provider manual, the Fiscal Agent Billing Supplement, will be distributed under separate cover in the near future. If any of these attachments are missing, please contact Unisys Provider Services to request a replacement copy.

- Administration Chapter (N.J.A.C. 10:49)
- Rehabilitation Services Chapter (N.J.A.C. 10:77)
- List of Previous Alerts, Medicaid/NJ FamilyCare Newsletters and Partnership for Children Newsletters

QUESTIONS?

If you have any questions related to the Partnership for Children, please call 609-292-4741 or visit www.njsoc.org for additional information.

If you have any questions related to claim status or training related to billing procedures, or if you do not have internet access and need hard copies of any document, please contact Unisys Provider Services at 1-800-776-6334.

If you have any questions regarding the receipt of your prior authorization number, please contact the CSA, ValueOptions at 1-877-652-7624.

PLEASE RETAIN THIS NEWSLETTER FOR FUTURE REFERENCE

MEDICAID ALERTS

05/92 MA-1992-09	Claim Adjustment Requests
05/92 MA-1992-14	Use of ICD-9-CM on all Claims
07/93 MA-1993-14	Revised Schedule for Mailing RAs Without Attached Checks
11/95 MA-1995-13	Special Claims (Judge Run) Reports
05/96 MA-1996-01	Special Judge Run Reports Available on Diskette
08/96 MA-1996-03	Ongoing Training
07/97 MA-1997-1	Prior Authorization and Claims Processing Procedures for General Assistance Beneficiaries
05/97 MA-1997-03	Additional Data Elements for Judge Run Reports on Diskette
MA-2000-01	Medicaid and Families First Eligibility Cards
MA-2000-05	Fair Hearing Requests
MA-2001-04	Recipient Eligibility Verification System (REVS)
MA-2002-01	Form Locator "1" (coverage indicator) of the HCFA 1500 Claim form
MA-2002-03	Revised Forms: FD-07; Request for Prior Authorization for Mental Health and/or Mental Health Rehabilitation Services, and FD-07A; Request for Prior Authorization Supplemental Information
MA-2002-07	Camden Auto Assign, Mental Health Providers
MA-2002-09	Revised Completion Instructions for form FD-07A: Request for Prior Authorization Supplemental Information
MA-2003-02	Denied Claims for Mental Health Clinic Services Provided to Partnership for Children Beneficiaries

MEDICAID NEWSLETTERS

Volume 1 No. 01 dated 11/91	NJ Medicaid Program Newsletters
Volume 3 No. 01 dated 01/93	Good Faith Claims
Volume 5 No. 39 dated 07/95	Implementation of HCFA 1500 Claim Form
Volume 6 No. 13 dated 05/96	Implementation of the Medicaid Eligibility Verification System (MEVS)
Volume 6 No. 42 dated 08/96	New Procedure for Beneficiary Eligibility Calls
Volume 6 No. 61 dated 11/96	Medicaid District Office Reorganization
Volume 7 No. 07 dated 02/97	Medicaid Responsibilities for GA Claims
Volume 7 No. 13 dated 03/97	Managed Care Hotline
Volume 8 No. 07 dated 01/98	NJ KidCare Program
Volume 8 No. 08 dated 01/98	Medicaid Eligibility Identification Cards
Volume 9 No. 03 dated 01/99	Medicaid/NJ KidCare Eligibility Identification Card
Volume 9 No. 61 dated 10/99	Debarment Directory - Internet Website
Volume 10 No. 36 dated 05/2000	Retroactive Medicaid Eligibility
Volume 10 No. 63 dated 08/2000	Rate Increase for Waiver Case Management Services
Volume 10 No. 73 dated 10/2000	Implementation of NJ FamilyCare
Volume 11 No. 06 dated 02/2001	New Jersey Care 2000+
Volume 11 No. 37 dated 05/2001	Health Insurance Portability & Accountability Act (HIPAA)
Volume 11 No. 47 dated 06/2001	Payment of Cost Sharing Copayment Charges for Medicaid and NJ FamilyCare Plan A Beneficiaries Enrolled in Medicare or Commercial Managed Care Coverage Programs
Volume 11 No. 52 dated 06/2001	Retroactive Medicaid Eligibility
Volume 11 No. 60 dated 07/2001	Billing or Balance Billing Medicaid/NJ FamilyCare Beneficiaries for Covered Services
Volume 11 No. 68 dated 08/2001	New Division of Disability Services
Volume 11 No. 70 dated 08/2001	Suspension of FamilyCare
Volume 11 No. 73 dated 10/2001	Mileage Rate Increase for Waiver Transportation Services
Volume 11 No. 77 dated 10/2001	New Jersey Care 2000+ Medicaid's Managed Care Program

Volume 11 No. 88 dated 12/2001	New Website for Providers - www.njmmis.com
Volume 12 No. 01 dated 01/2002	Children's System of Care Initiative Identification Cards
Volume 12 No. 07 dated 01/2002	Children's System of Care Initiative Identification Cards for Medicaid/NJ FamilyCare Eligible Children
Volume 12 No. 21 dated 04/2002	New Features to the Web Site for Providers – njmmis.com
Volume 12 No. 39 dated 05/2002	New Jersey Care 2000+Medicaid's Managed Care Program
Volume 12 No. 46 dated 05/2002	Health Insurance Portability and Accountability Act Revised Implementation Schedule
Volume 12 No. 48 dated 06/2002	Changes in New Jersey FamilyCare
Volume 12 No. 61 dated 07/2002	Patient Certification Form – FD 197 (rev. 07/02)
Volume 12 No. 77 dated 09/2002	Revised REVS/MEVS Message
Volume 12 No. 93 dated 10/2002	Requests for Care Plan Reviews for Waiver Cases ACCAP, TBI Waivers and Model Waivers 1,2,3
Volume 12 No. 96 dated 10/2002	Health Insurance Portability and Accountability Act (HIPAA)
Volume 13 No. 01 dated 01/2003	New Features to the Website for Providers: www.njmmis.com
Volume 13 No. 08 dated 02/2003	Upgrades to REVS and MEVS Eligibility Systems
Volume 13 No. 10 dated 02/2003	NJ FamilyCare Changes – Plan A to Plan D and Plan I
Volume 13 No. 22 dated 04/2003	New Features to the njmmis Website for Providers
Volume 13 No. 48 dated 06/2003	Fee Increase for Adult Case Management Program/Mental Health (CMP/MH) Services
Volume 13 No. 61 dated 09/2003	Changes in NJ FamilyCare (NJFC) Plan "H" Benefit Coverage
Volume 13 No. 63 dated 09/2003	Personal Care Assistant Services (PCA)
Volume 13 No. 65 dated 09/2003	Health Insurance Portability & Accountability Act (HIPAA)
Volume 13 No. 73 dated 11/2003	New Remittance Advice Statements
Volume 13 no. 76 dated 12/2003	Health Insurance Portability & Accountability Act (HIPAA) Delay of Mandatory Implementation

**CHILDREN'S SYSTEM OF CARE INITIATIVE (CSOCI) AND
PARTNERSHIP FOR CHILDREN NEWSLETTERS**

Volume 1 No. 1 dated 03/2001	The Children's System of Care Initiative (CSOCI)
Volume 1 No. 4 dated 12/2001	1. Care Management Organization (CMO) Services as Part of the Children's System of Care Initiative (CSOCI) 2. Implementation of CMO Services in Burlington, Monmouth and Union Counties
Volume 2 No. 1 dated 01/2002	The Contracted Systems Administrator (CSA) for the Children's System of Care Initiative (CSOCI)
Volume 2 No. 5 dated 06/2002	Implementation of CMO Services in Atlantic/Cape May, Bergen, and Mercer Counties
Volume 2 No. 6 dated 09/2002	Prior Authorization for Behavioral Health Services Provided to Beneficiaries Receiving CMO Services
Volume 2 No. 7 dated 10/2002	Frequently Asked Questions about the Children's System of Care Initiative
Volume 2 No. 9 dated 12/2002	Updated Children's System of Care Initiative (CSOCI) Directory
Volume 3 No. 1 dated 06/2003	Updated Information Regarding Authorization for Services Provided to Beneficiaries Receiving CMO Services
Volume 3 No. 4 dated 10/2003	Reimbursement for Unpaid Claims for Mental/Behavioral Health Services for Non-Medicaid/NJ FamilyCare-Eligible Individuals Enrolled in the Partnership for Children (PFC)
Volume 3 No. 5 dated 11/2003	Prior Authorization for Mental Health Services for Non-Medicaid/NJ FamilyCare-Eligible Individuals Enrolled in the PFC Transitioning out of CMO Services
Volume 3 No. 6 dated 12/2003	Prior Authorization for Mental Health Rehabilitation Services Provided in Out-of-Home Residential Settings