



State of New Jersey
Department of Human Services
Division of Medical Assistance & Health Services

NEWSLETTER

Volume 14 No. 44

July 2004

TO: All Providers - For Information

SUBJECT: Re-Enrollment of All-Providers

PURPOSE: To provide advance notice that the Division of Medical Assistance and Health Services will be conducting a re-enrollment of all providers.

BACKGROUND: In order to improve the management of all programs administered by the Division of Medical Assistance and Health Services (DMAHS), and to comply with both Federal and State requirements, DMAHS is requiring that all providers participate in a re-enrollment process. Unisys, the Medicaid Fiscal Agent, will be conducting a re-enrollment of all providers on behalf of DMAHS, in order to ensure that the information on file is up-to-date, complete and accurate.

ACTION: Unisys will begin the Provider Re-enrollment Project on or after September 1, 2004. The re-enrollment will be conducted by provider type. Unisys will send a follow-up notification announcing the beginning dates of the re-enrollment process for specific provider types.

During the Provider Re-enrollment Project, each provider will receive a re-enrollment package containing a cover letter, which will contain an application return date, instructions for completing the re-enrollment profiles and forms, a pre-printed provider profile reflecting the information currently on file for that provider, a new provider agreement to sign and date, and an optional affirmative action survey.

In addition to completing these forms, all providers must attach copies of the required credentials and documentation and return the completed re-enrollment package to Unisys within the specified time frames. A Unisys Provider Re-enrollment Unit will coordinate the re-enrollment effort and assist all providers in completing the required re-enrollment package.

NOTE: If a provider fails to return a completed re-enrollment package to Unisys by the date specified in the re-enrollment package, within the required time frames will result in the pending and eventual denial of your claims and the termination of your participation in any program administered partially or completely by DMAHS. Your anticipated cooperation in this project is greatly appreciated.

Providers who have enrolled on or after June 1, 2003 will NOT have to re-enroll.

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