



State of New Jersey
Department of Human Services
Division of Medical Assistance & Health Services

NEWSLETTER

Volume 18 No. 12

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TO: All Physicians, Out of State Hospitals – For Action

SUBJECT: Changes in the Prior Authorization Process for Out of State Hospitals; Discontinuation of the LD-25 form.

EFFECTIVE: October 1, 2008.

BACKGROUND: In accordance with NJAC 10:52-1.10; for out of state services, prior authorization shall be required for inpatient and outpatient hospital services provided to a beneficiary outside the State of New Jersey. **Hospital covered services for a beneficiary with an Eligibility Identification Number with the 1st and 2nd digits of 90 or the 3rd and 4th digits of 60, residing out-of-state at the discretion of the New Jersey Department of Human Services, shall not require prior authorization.** In addition, prior authorization is not required for emergency services or for interstate hospital transfers.

A request for authorization for reimbursement for out-of-state services shall be directed to the Medical Assistance Customer Center (MACC) in the area where the beneficiary resides. Upon approval for out-of-state hospital services, the out-of-state hospital currently receives an LD-25 form that must be attached to the hard copy claim form in order for the fiscal agent to approve the claim.

ACTION: Effective October 1, 2008, the LD-25 form will be discontinued. Out-of-state hospitals will continue to contact the MACC office for prior approval for out-of-state hospital services. The provider will receive a Provider Notification Letter (FD360), generated from the fiscal agent informing the provider of the MACC's decision for the out-of-state hospital service. The letter contains a ten (10) digit prior authorization number that must be submitted on the claim, in the appropriate field, for all approved inpatient and outpatient hospital services. For UB92/UB04 claim submission, the PA number will be reported in block 63. Please refer to the HIPAA companion guide for the equivalent field on the 835a electronic claim transaction. The HIPAA companion guide is located on the Unisys web site WWW.NJMMIS.COM.

Please direct any questions regarding this Newsletter to the Office of Reimbursement within the Division of Medical Assistance, at 609-588-2668.

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