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# Newsletter

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July 2015

**TO:** All Providers – **For Action**  
Health Maintenance Organizations – **For Information Only**

**SUBJECT:** **Division of Developmental Disabilities (DDD) Supports Program**

**EFFECTIVE:** Claims with service dates on or after July 1, 2015

**PURPOSE:** To provide NJ FamilyCare (NJFC)/Medicaid fee-for-service (FFS) providers with information regarding a decision by the New Jersey Division of Medical Assistance and Health Services (DMAHS), in cooperation with the New Jersey Division of Development Disabilities (DDD), to establish a new Medicaid waiver demonstration through which adults with intellectual and developmental disabilities who live in a community setting can access DDD-funded community-based services..

**BACKGROUND:** In January 2014, the Centers for Medicare & Medicaid Services (CMS) issued a final rule as part of the federal health care law to ensure that Medicaid's Home and Community-Based Services (HCBS) programs provide full access to the benefits of community living and offer services in the most integrated settings.

Known as the Home and Community-Based (HCB) settings rule, it was established to ensure that states receiving federal Medicaid funds meet the needs of individuals who choose to receive their long-term services and supports in their home or community, rather than in institutional settings. In describing the rule's intent, CMS says that individuals need full access to the benefits of community living and the opportunity to receive services in the most integrated setting appropriate. Its intent is to enhance the quality of HCBS and provide protections to participants. Service planning must be developed through a person-centered process that addresses health and long-term services and support needs in a manner that reflects individual preferences and goals.

The DDD Supports Program is a Medicaid waiver demonstration through which adults 21 years of age and older with intellectual and developmental disabilities who live in a community setting can access Division-funded services. A Support Coordinator is responsible for developing and maintaining an Individual Service Plan (ISP) with the individual, the individual's family, and other team members designated by the individual.

The Support Coordinator is also responsible for the ongoing monitoring of the provision of services included in the ISP.

All individuals who are eligible and wish to access Supports Program services must either select or be assigned to a Support Coordination Agency (SCA). The SCA will assign a professional Support Coordinator who will contact the individual and his/her family to initiate the person-centered planning process. An individual or his/her family can learn more about accessing Support Coordination Services by going to [http://www.state.nj.us/humanservices/ddd/services/support\\_coordination.html](http://www.state.nj.us/humanservices/ddd/services/support_coordination.html)

DDD is also shifting from a contract-based system of service reimbursement to a Medicaid-based, FFS reimbursement system. This change will require providers of DDD-funded community-based services to adults with intellectual and developmental disabilities to enroll as a NJFC/Medicaid provider and submit FFS claims to the State's fiscal agent, Molina Medicaid Solutions, for payment consideration.

**ACTION: Claims for DDD-funded community-based services rendered under the Supports Program with service dates on or after July 1, 2015 must be submitted to Molina Medicaid Solutions for FFS payment consideration.**

## Requirements:

### Provider Participation

- A combined application to become a Medicaid/DDD-approved provider is open for all services that are currently anticipated to be available in the Medicaid-based, FFS system, through the Supports Program. For questions related to provider enrollment and/or the application process, provider should contact the Provider Enrollment Help Desk at [DDD.ProviderEnrollment@dhs.state.nj.us](mailto:DDD.ProviderEnrollment@dhs.state.nj.us).
- Providers shall request a National Provider Identifier (NPI) for each service address by going to the National Plan and Provider Enumeration System (NPPES) website at <https://nppes.cms.hhs.gov/NPPES/Welcome.do>. If the services being provided are community-based (community-based supports or supported employment, as an example), and not provided at a specific location, an NPI shall be requested by the agency and reported on claims as the billing and servicing provider NPI.
- A combined provider application to become a Medicaid/DDD-approved FFS provider must be completed. The combined application may be found at <http://www.state.nj.us/humanservices/ddd/programs/sppp.html>. Providers may select Becoming an Approved Provider: Completing the Combined Application for additional information regarding the completion of the application, also available on the website.
- The combined application with any required documents must be sent to: Molina Medicaid Solutions, Provider Enrollment Unit, P.O. Box 4804, Trenton, N.J. 08650-4804.

- **Prior to submitting a combined application**, agencies interested in providing DDD-funded **Support Coordination Services** must review/submit the following at <http://www.state.nj.us/humanservices/ddd/programs/sppp.html>:
  - ✓ the DDD revised Conflict-Free Policy;
  - ✓ the Support Coordinator's Guide to Unusual Incident Reporting; and
  - ✓ submit an Agency Letter of Interest and an Agency Conflict-Free Policy (both on agency letterhead) to the Supports Program helpdesk at : [DDD.SuppProgHelpDesk@dhs.state.nj.us](mailto:DDD.SuppProgHelpDesk@dhs.state.nj.us).
- **Prior to submitting a combined application**, agencies interested in providing **Day Habilitation Services** must apply for and receive Day Habilitation Certification. Information regarding the certification process may be found at: <http://www.state.nj.us/humanservices/ddd/programs/sppp.html>.

### **Medicaid Eligibility and DDD**

Effective January 22, 2013, DDD eligibility regulations changed. Medicaid eligibility is now required in order for providers serving Medicaid-eligible beneficiaries with intellectual and developmental disabilities to receive DDD-funded services.

- Individuals new to DDD are required to meet functional criteria and have Medicaid eligibility before they can begin receiving a service.
- Individuals already receiving DDD-funded services who are not already Medicaid eligible must become Medicaid eligible to continue to receiving current services and as well as any new service.
- Please see helpful information regarding establishing Medicaid eligibility or steps to be taken if there are changes in Medicaid eligibility at <http://www.state.nj.us/humanservices/ddd/services/medicaideligibility.html>.

### **Prior Authorization**

- To ensure that a service provider can receive payment for the services being provided, a prior authorization (PA) must be obtained **before** the service is delivered. Molina Medicaid Solutions must receive a prior authorization from DDD **before** a claim will be considered for payment. PA only confirms that DDD has determined a service to be medically necessary and is not a guarantee of payment.
- A PA will be assigned upon the approval or modification of services requested in the ISP and automatically assigned for **each week of service**.
- The prior authorization (PA) shall include a prior authorization number, recipient ID number, provider ID number, service type, number of approved units, status of the PA request and the authorized period 'from'/'through' dates.

- Molina Medicaid Solutions will send a PA confirmation letter to providers whenever a PA request is authorized, denied or suspended. The most current authorized PA number for a specific procedure code and service date(s) supersedes any prior authorizations issued by DDD for the same procedure code and service date(s).
- A service detail report created by DDD will be distributed by secure email to a servicing provider's contact email address which includes updated service delivery information.

### **Claim Submission**

Providers may learn more about Molina Medicaid Solutions and the claim submission and payment process by visiting [www.njmms.com](http://www.njmms.com); selecting **Billing Supplement/Training Packets**; then selecting **Home Care Provider**; then selecting **DDD Supports Waiver Program Training Packet** and/or **Billing Supplement**.

### **Procedure Codes**

Attached to this Newsletter are the Procedure Codes, Descriptions, Medicaid Maximum Fee Allowances and allowable Provider Specialties for services that may be provided through the DDD Supports Program.

If there are any policy questions regarding this Newsletter, please forward these questions to the DDD Support Program Help Desk at [DDD.SuppProgHelpDesk@dhs.state.nj.us](mailto:DDD.SuppProgHelpDesk@dhs.state.nj.us). If there are any questions regarding the submission of FFS claims, please contact Molina Medicaid Solutions Provider Services at 1-800-776-6334.

**RETAIN THIS NEWSLETTER NUMERICALLY BEHIND THE NEWSLETTER TAB  
(BLUE TAB MARKED "5")**

<b>DDD SUPPORTS PROGRAM SERVICES</b>	<b>* Service Description / Tier</b>	<b>Standard Rate per Unit</b>	<b>Billing Unit</b>	<b>Medicaid Code</b>
Assistive Technology	Evaluation	R&C	Single	T2028HI
	Purchase/Customize/Repair/ Replace	R&C	Single	T2028HI22
	Remote Monitoring	R&C	Single	T2029HI
Behavioral Supports	Assessment / Plan Development	\$19.60	15 Minutes	H0004HI22
	Monitoring	\$7.34	15 Minutes	H0004HI
Career Planning	Base	\$13.25	15 Minutes	H2014HI
Cognitive Rehabilitation	Base	\$36.50	15 Minutes	97532HI
Community Based Supports	Base	\$7.01	15 Minutes	H2021HI
	Acuity Differentiated	\$11.89	15 Minutes	H2021HI22
	Self-Directed Employee	R&C	15 Minutes	H2021HI52
Community Inclusion Services	Tier A	\$2.36	15 Minutes	H2015HIU1
	Tier B	\$2.99	15 Minutes	H2015HIU2
	Tier C	\$3.73	15 Minutes	H2015HIU3
	Tier D	\$5.60	15 Minutes	H2015HIU4
	Tier E	\$7.46	15 Minutes	H2015HIU5

<b>DDD SUPPORTS PROGRAM SERVICES</b>	<b>Service Description / Tier</b>	<b>Standard Rate per Unit</b>	<b>Billing Unit</b>	<b>Medicaid Code</b>
Day Habilitation	Tier A	\$2.36	15 Minutes	T2021HIUS
	Tier A / Acuity Differentiated*	\$3.43	15 Minutes	T2021HIU1
	Tier B	\$2.99	15 Minutes	T2021HIUR
	Tier B / Acuity Differentiated	\$4.35	15 Minutes	T2021HIU2
	Tier C	\$3.73	15 Minutes	T2021HIUQ
	Tier C / Acuity Differentiated	\$5.43	15 Minutes	T2021HIU3
	Tier D	\$5.60	15 Minutes	T2021HIUP
	Tier D / Acuity Differentiated	\$8.15	15 Minutes	T2021HIU4
	Tier E Tier E / Acuity Differentiated	\$7.46 \$10.87	15 Minutes 15 Minutes	T2021HIUN T2021HIU5
Environmental Modifications		R&C	Single	S5165HI
Fiscal Management Service		To Be Determined	Month	T2040HI22
Goods & Services		R&C	Single	T1999HI22
Interpreter Services	American Sign Language (ASL)	\$16.25	15 Minutes	T1013HI22
	Other - Non-ASL	\$6.09	15 Minutes	T1013HI
	Self-Directed Employee	R&C	15 Minutes	T1013HI52
Natural Supports Training		R&C	15 Minutes	S5110HI
Occupational Therapy	Individual	\$26.61	15 Minutes	97535HI
	Group - Blended	\$7.60	15 Minutes	97535HIUN
Personal Emergency Response System (PERS)	Purchase / Installation / Testing	R&C	Single	S5160HI
	Response Center Monitoring	R&C	Month	S5161HI
Physical Therapy	Individual	\$27.58	15 Minutes	S8990HI
	Group - Blended	\$7.88	15 Minutes	S8990HIUN

<b>DDD SUPPORTS PROGRAM SERVICES</b>	<b>* Service Description / Tier</b>	<b>Standard Rate per Unit</b>	<b>Billing Unit</b>	<b>Medicaid Code</b>
Prevocational Training	Individual	\$12.73	15 Minutes	T2015HI22
	Tier A - Group of 2-8	\$2.68	15 Minutes	T2015HIUS
	Tier B - Group of 2-8	\$3.40	15 Minutes	T2015HIUR
	Tier C - Group of 2-8	\$4.24	15 Minutes	T2015HIUQ
	Tier D - Group of 2-8	\$6.37	15 Minutes	T2015HIUP
	Tier E - Group of 2-8	\$8.49	15 Minutes	T2015HIUN
Respite	Base	\$4.78	15 Minutes	T1005HI
	Camp - Overnight	\$76.40	Daily	T2036HI
	In-Home (CCR Only)	\$141.04	Daily	S9125HI
	Self-Directed Employee	R&C	Single	T1005HI52
Speech, Language and Hearing Therapy	Individual	\$25.99	15 Minutes	92507HI
	Group - Blended	\$7.43	15 Minutes	92507HIUN
Support Coordination	Per Person / Per Month	\$239.81	Month	T2024HI
Supported Employment	Individual	\$13.25	15 Minutes	T2019HI
	Tier A - Group of 2-8	\$2.79	15 Minutes	T2019HIUS
	Tier B - Group of 2-8	\$3.53	15 Minutes	T2019HIUR
	Tier C - Group of 2-8	\$4.42	15 Minutes	T2019HIUQ
	Tier D - Group of 2-8	\$6.62	15 Minutes	T2019HIUP
	Tier E - Group of 2-8	\$8.83	15 Minutes	T2019HIUN
Supports Brokerage	Base	\$6.09	15 Minutes	T2041HI22
	Self-Directed Employee	R&C	15 Minutes	T2041HIU7
Transportation	Transportation Provider / Self-Directed Employee	\$0.74	Mile	A0090HI22
Vehicle Modifications		R&C	Single	T2039HI

R&C = Reasonable and Customary

\* Tier and Acuity Differentiated Rates determined by the NJ Comprehensive Assessment Tool (NJ CAT)