



State of New Jersey
Department of Human Services
Division of Medical Assistance & Health Services

NEWSLETTER

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TO: Providers of Personal Care Assistance Services – **For Action**
Managed Care Organizations – **For Action**

SUBJECT: Billing for Personal Care Services

EFFECTIVE: December 1, 2019

PURPOSE: To provide clarification for the provision and billing of personal care services provided in the home.

BACKGROUND: Section 12006(a) of the 21st Century Cures Act mandates that states require all Medicaid funded personal care services be monitored by Electronic Visit Verification (EVV) beginning January 1, 2020 for all in home visits by a provider. This includes personal care services provided by the Division of Developmental Disabilities (DDD), Personal Care Assistant (PCA) services and Certified Nursing Assistant (CNA) services provided by nursing agencies in the home. In order to align the EVV process of calculating service units for DDD, PCA and CNA personal care services provided in the home, the Division of Medical Assistance and Health Services (DMAHS) is aligning their policy for rounding of units to match that utilized by DDD. DMAHS intends to propose these changes for the next re-adoption of N.J.A.C. 10:60.

ACTION: Effective December 1, 2019, when services are provided to the same consumer multiple times throughout the day, the provider may add non-continuous units that are provided on the same date of service to reach a billing total. The total time will be eligible for rounding. The initial unit of service shall always be rounded up to the full unit regardless of the time that is calculated, to ensure that at least one full unit of service is paid. Please note that actual face-to-face billable services must be provided to be eligible for this payment. Beyond the initial unit, service times less than half of the unit shall be rounded down while service time equal to or greater than half shall be rounded up. For example, with a 15 minute unit of billing, 53 minutes would consist of 3 full fifteen minute units and a partial unit of 8 minutes. Eight minutes is greater than half. This total may be rounded up to 4 full units. A total of 52 minutes would consist of 3 full fifteen minute units and a partial unit of 7 minutes. Seven minutes is less than half of the unit. This total would be rounded down to 3 full units. The total used for rounding may only include services provided that calendar day. The same process applies for an hourly unit. If 85 minutes are provided, the provider can bill for the first full 60 minute unit but the second 25 minutes would be less than half and would be rounded down. If 100 minutes is provided, the first

full 60 minutes is payable as a full unit and the remaining 40 minutes, which is greater than half, would be billable as a second unit.

If you have any question concerning this Newsletter, please contact the DMAHS Office of Customer Service at 609-588-2765

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