



State of New Jersey
Department of Human Services
Division of Medical Assistance & Health Services

NEWSLETTER

Volume 30 No. 07

April 2020

TO: Special Education Medicaid Initiative (SEMI) Providers – **For Action**
Managed Care Organizations - **FYI**

SUBJECT: **Medicaid Provider Enrollment Requirements**

EFFECTIVE: Effective on or after April 1, 2020

PURPOSE: To notify Local Education Agencies (LEAs) of Social Security Number (SSN) reporting requirements for Board of Education members, managing employees, and servicing providers in the SEMI program.

BACKGROUND: The Centers for Medicare and Medicaid Services (CMS) provides State Medicaid Agencies (SMA) enhanced electronic screening tools to prevent fraud, waste and abuse in the Medicaid program. Screening requirements were adopted in March 2010 as components of the Patient Protection and Affordable Care Act or ACA. Under federal and State regulations, the SMA is required to gather and verify relevant provider-submitted information. The SMA is required to check specific named databases to verify the eligibility of any provider enrolled in the State Medicaid program. These databases are systemically queried when a provider enrolls in Medicaid, monthly, and when the SMA revalidates the enrollment of a provider every five (5) years.

The databases include, but are not limited to, the Social Security Administration's Death Master File, the National Plan and Provider Enumeration System (NPPES), the List of Excluded Individuals/Entities (LEIE), the Excluded Parties List System (EPLS), now known as the System for Award Management (SAM), the Office of the Inspector General (OIG) Federal Exclusion Database, the Medicare Provider Enrollment, Chain and Ownership System (PECOS) and any such other databases that CMS may prescribe through regulation. (§ 455.436(b)). In addition, appropriate databases must be consulted to confirm identity upon enrollment and revalidation (§455.436(c)(1)) and the LEIE and SAM must be consulted in claims processing no less frequently than monthly. These databases require the use of a Social Security Number (SSN) and/or a National Provider Identifier (NPI) to access information pertaining to individuals or entities enrolled in the Medicaid program.

All Social Security Numbers are protected under the provisions of the New Jersey Consumer Fraud Act and the Social Security Protection Act of 2010.

In accordance with 42 CFR 455.104(b) Medicaid provider entities must disclose:

(1) the name and address, date of birth and social security number of any person with an ownership or control interest in the disclosing entity (officer, director, board member, or person with 5% or more control interest);

(2) Whether the person with an ownership or control interest in the disclosing entity is related to another person with ownership or control interest in the disclosing entity as a spouse, parent, child, or sibling;

(3) The name, address, date of birth, and social security number of any managing employee of the disclosing entity (or fiscal agent or managed care entity). Managing employee means a general manager, business manager, administrator, director, or other individual who exercises operational or managerial control over, or who directly or indirectly conducts the day-to-day operation of an institution, organization, or agency.

In addition, Section 5005(b)(1) of the 21st Century Cures Act mandates that the State shall require each provider furnishing items or services to, or ordering, prescribing, referring, or certifying eligibility for, services for individuals eligible to receive medical assistance under such plan to enroll with the State agency and provide to the State agency the provider's identifying information, including the name, specialty, date of birth, Social Security number, national provider identifier (if applicable), Federal taxpayer identification number, and the State license or certification number of the provider (if applicable).

LEAs were previously permitted by DMAHS to only report the last four (4) digits of SSNs for their Chief Administrator and Board of Education members, as well as servicing providers enrolled in the SEMI. To ensure full compliance with all federal provider screening requirements, DMAHS is required to consult these databases electronically requiring the reporting of the full nine (9) digit SSN.

ACTION: **Effective on or after April 1, 2020**, SEMI providers are required to report to the State's fiscal agent the full nine (9) digit SSN for their Chief Administrator, Board of Education members, as well as staff providing rehabilitative and medical services, including physicians, licensed/registered nurses, physical therapists, occupational therapists, social workers, speech-language specialists and school psychologists when completing the SEMI provider enrollment application. In addition, the full nine (9) digit SSN will also be required for those providers re-enrolled or revalidated by the Medicaid Program.

SEMI provider enrollment applications received by the State's fiscal agent on or after April 1, 2020 that do not report full SSNs for the individuals identified in this Newsletter shall not be accepted for processing and the applications returned requesting the required information.

If you have any questions concerning this Newsletter, please contact the DXC Technology Provider Services Unit (formerly Molina Medicaid Solutions) at 1-800-776-6334.

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