



State of New Jersey
Department of Human Services
Division of Medical Assistance and Health Services

NEWSLETTER

Volume 6 No. 61

November 1996

TO: All Providers

SUBJECT: Medicaid District Office (MDO) Reorganization

EFFECTIVE: July 1, 1996

BACKGROUND: The Division of Medical Assistance and Health Services (DMAHS) currently operates ten (10) Medicaid District Offices throughout the State of New Jersey. The MDOs provide a varied array of services to the beneficiary and provider communities including prior authorization of services, identification card replacements and service referrals.

PURPOSE: As a consequence of downsizing of staff and positioning the program for further changes, such as the transition to New Jersey Care 2000 and consolidation with the new Department of Health and Senior Services (DHSS), the Division of Medical Assistance and Health Services must reorganize MDO operations.

ACTION: The Medicaid District Office operations are being divided into two separate functional areas: DMAHS operations and DHSS operations. Each area will be autonomous and have its own professional lines of authority.

Division of Medical Assistance and Health Services

The MDO Beneficiary and Provider Support Unit (BPSU) will continue to be administered by the local director. The BPSU will continue to provide support services to beneficiaries and providers, including prior authorization of services and monitoring of services provided, replacement of Medicaid ID cards and referral services. In addition, the BPSU will be available to assist beneficiaries and providers both during and after the major transition to New Jersey Care 2000 by providing information, advice and counsel within a managed care service delivery system. In this aspect of

the reorganization, the relationship to beneficiaries and providers has not significantly changed. The addresses and telephone numbers for these operations have not changed.

Department of Health and Senior Services

The second functional area within the MDO will be the Long-Term Care Field Office (LTCFO/DHSS). This unit will have as its primary focus the authorization and monitoring of service(s) provided to beneficiaries in Long-Term Care Nursing Facilities (LTC/NFs), Assisted Living and CCPED Waivers and Medical Day Care services delivered to seniors. Its primary function will be to conduct LTC/NF PreAdmission Screening (PAS), PreAdmission Screening and Annual Resident Reviews of Mentally Ill and Mentally Retarded individuals (PASARR), and Clinical Quality Assurance of Care. Also, the LTCFO will manage Medicaid LTC policy and operations which will be supervised by the Field Office Coordinator. The Clinical Quality Manager (CQM) will supervise the Regional Staff Nurse (RSN) and Social Worker disciplines in conducting PAS and case management activities.

This action is being taken to address the Medicaid LTC/NF population that is exempt from the New Jersey Care 2000 transition and advance long-term care under the DHSS initiatives. This action will position the LTC Field Office to better and more quickly react to changes which may impact on the LTC beneficiary population with development of a single point of entry service model.

Attached for your information are two directories of names and telephone numbers of the contact person(s) for each of the MDOs:

- (a) Beneficiary and Provider Services
- (b) Long-Term Care Field Offices

Effective July 1, 1996, please use the directories to contact the appropriate staff or unit for assistance in answering questions, clarifying policy or identifying needed services.

Attachments

**RETAIN THIS NEWSLETTER NUMERICALLY BEHIND THE NEWSLETTER TAB
(BLUE TAB MARKED "5")**

MEDICAID DISTRICT OFFICE DIRECTORY

BENEFICIARY AND PROVIDER SERVICES

<u>Medicaid District Office</u>	<u>Director & Phone Number</u>	<u>Address</u>
(01) Atlantic (05) Cape May (06) Cumberland Fax #1-609-441-3152	Barbara Smith, Director Tel. (609) 441-3620	1601 Atlantic Ave. 7th Floor Atlantic City, NJ 08401
(03) Burlington (11) Mercer Fax #1-609-265-0095	Eileen Calabro, Director Tel. (609) 261-0448	50 Rancocas Rd. Mt. Holly, NJ 08060
(04) Camden (08) Gloucester (17) Salem Fax #1-609-757-4626	Bill Underland, Director Tel. (609) 757-2870 Thomas Rafferty, Acting Regional Director Tel. (609) 757-2699	101 Haddon Ave. 5th Floor Camden, NJ 08103
(07) Essex Fax #1-201-642-6468	Kate Buckley-Straussl Director Tel. (201)648-2470 (201)648-3700 John Russell, Regional Director Tel. (201) 648-7186	153 Halsey Street 4th Floor Newark, NJ 07101
(09) Hudson Fax #1-201-217-7122	Ellen Keane, Director Tel. (201) 217-7100	438 Summit Avenue Jersey City, NJ 07306-3186
(12) Middlesex (10) Hunterdon (18) Somerset (20) Union Fax #1-908-603-5643	Colleen DeMarks, Director Tel. (908) 603-3151	25 S. Main St. Building B, Suites 5&6 Edison, NJ 08837
(13) Monmouth Fax #1-908-409-6446	Frances Garrett, Director Tel. (908) 308-1159	1003 Highway 9 North Howell, NJ 07731-3301
(14) Morris (19) Sussex (21) Warren Fax #1-201-631-6448	Marie Grubin, Director Tel. (201) 631-6440	10 Park Place 4th Floor Morristown, NJ 07960
(15) Ocean Fax #1-908-255-0743	Gail Dempsey, Director Tel. (908) 255-0731	1510 Hooper Ave. Suite 130 Toms River, NJ 08753
(16) Passaic (02) Bergen Fax #1-201-684-8182	Kathleen Lohrey, Director Tel. (201) 977-4077	66 Hamilton St. Paterson, NJ 07505

DEPARTMENT OF HEALTH & SENIOR SERVICES

LONG-TERM CARE FIELD OFFICES

<u>LTCFO</u>	<u>FIELD OFFICE COORDINATOR</u>	<u>CLINICAL QUALITY MANAGER</u>
(01) Atlantic (05) Cape May (06) Cumberland	Claudia Capasso	Evelyn Jackson
Fax #1-609-441-3172		
TELEPHONE #	(609) 441-3634	(609) 441-3710
(03) Burlington (11) Mercer	Diana Williams	Adele Kulak
Fax #1-609-265-7891		
TELEPHONE #	(609) 261-0448	(609) 261-0448
(04) Camden (08) Gloucester (17) Salem	Keith Buxton	Evelyn Jackson
Fax #1-609-757-4626		
TELEPHONE #	(609) 757-4666	(609) 365-5731
(07) Essex	Mary Somoracki	Sharon Briggs
Fax #1-201-642-6468		
TELEPHONE #	(201) 648-7189	(201) 648-7189
(09) Hudson (02) Bergen	Fathalla Farag	James Plastine
Fax #1-201-217-7122		
TELEPHONE #	(201) 217-7113	(201) 217-7120
(12) Middlesex (10) Hunterdon (18) Somerset (20) Union	Sylvia Harrington	James Plastine
Fax #1-908-603-5643		
TELEPHONE #	(908) 603-3190	(908) 603-3175
(13) Monmouth (15) Ocean	Craig Ross	Adele Kulak
Fax #1-908-308-1323		
TELEPHONE #	(908) 308-1159	(908) 308-1159
(14) Morris (16) Passaic (19) Sussex (21) Warren	Margo Montague	Sharon Briggs
Fax #1-201-225-7199		
TELEPHONE #	(201)-977 4231	(201) 225-7197